

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 2nd July 2024				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Martin Smith, Chuck Berry. Steve Hind, Becky Chivers, Roger Budgen (St Paul Malmesbury Without), Michael Bromley Gardner (Hankerton and Charlton), Phil Exton (Malmesbury), Chris Pope (Lea and Garsdon), Andy Hatherell (St Paul Malmesbury Without), Graeme Wood (Dauntsey), Alison Parsons (Brinkworth), Tanya Burgess (Sherston), Steve Butcher (Crudwell); Henry Jodrell (Easton Grey), George Clarke (Easton Grey).			
	Apologies:				
2.	Notes of last meeting				
		The minutes from the LHFIG meeting dated 23rd April 2024 are here. Agenda - Democratic Services - Wiltshire Council			

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3.	Financial Position				
		<p><u>Budget 2024-25</u></p> <p>(a) £26,150.00 - LHFIG allocation 2024-25 (b) £52310.41 - Underspend from 2023-24 (c) £5000.00 – Central fund (Easton Grey) (d) £10517.00 - 3rd party Contributions (e) £93977.41 Total Budget 2024-25 (a+b+c+d)</p> <p>(f) Committed /New schemes 2024/25 = £54,390</p> <p>Current Balance £39,587.41 (e-f)</p>			
4.	Top Priority Schemes (Priority 1)				
	<p>7-23-07 Easton Grey, road bridge across River Avon</p>	<p>Damage generally understood to be caused by HGV's and vehicles driving too fast on approach. Request to consider options to prevent HGV's crossing eg 7.5t weight limit, unsuitable for HGV's signing, speed limit assessment. 27/06/23 To be raised to Priority 1 Investigate options to reduce HGV access over the bridge. 03/10/23</p>	<p>02/07/24 Central funding allocation agreed £5k.</p> <p>Easton Grey PC contribution £1700 and LHFIG Funding of £18300 agreed at the meeting but to be ratified by the Area Board.</p>	1.	

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		<p>Discussion with Structures team indicates that latest bridge collision is from a vehicle travelling N o S. Damage to the bridge has been caused in the past by a variety of vehicles and not just HGV's. Improving the carriageway immediately in advance of the bridge travelling S to N may help. Possible temporary CCTV monitoring vehicles at the bridge could help provide reason for collisions.</p> <p>Request to give further consideration to improving/ widening the carriageway on the approach to the bridge from the south and to consider a bollard installation.</p> <p>16/01/24</p> <p>Cost estimate for widening and improvement to carriageway on approach to bridge from the south being prepared. Likely to be around £20k. The group understood that Easton Grey PC would be unable to contribute the full 30%.</p> <p>The PC requested that the carriageway surface should not be raised during the improvement and that an email would be sent to SH for clarification.</p> <p>23/04/24</p> <p>Cost estimate for widening and improvement to carriageway on approach to bridge from the south submitted to the PC for consideration.</p> <p>Full recommendation will cost around £25k. Costs may increase if Scheduled Monument Consent or an archaeological watching brief is required. PC to consider and propose contribution.</p>			
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		Councillors want this to be funded from central funding as the bridge damage is a general issue not related to LHFIG. ET to discuss with Sam Howell/ Dave Thomas.			
7-22-2 Sherston – approach speeds	<p>20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers.</p> <p>27/06/23 Gates ordered and with Milestone for installation. Traffic surveys have been undertaken. Meeting required to discuss the way forward. SH/MS/ET</p> <p>03/10/23 Traffic surveys have been undertaken. Meeting undertaken. SH/MS/ET 20mph assessment prioritised. Cost £2900. PC contribution 30%.</p> <p>23/04/24 20mph assessment undertaken. Proposal submitted to PC for consideration. Cost estimate £15k for advert and implementation. Martin Smith gave approval for progress and agreed 30% contribution.</p>	02/07/24 With TRO team for advertisement.	1.		
7-23-12 Malmesbury, Sir Bernard Lovell Rd	<p>Request for 'No waiting at any time'</p> <p>27/06/23 Site visit required SH, ET.</p> <p>03/10/23 Site visit undertaken SH/ ET. 'No waiting at any time' can be included subject to confirmation of 30% contribution from PC</p> <p>16/01/24</p>	02/07/24 With TRO team for advertisement.	1.		

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		<p>Cost estimate including traffic order process is £3k. Confirmation from PC to progress, received. 23/04/24 Scheme preparation for advert being progressed.</p>			
7-23-20	Malmesbury- A429 south from Priory Rbt	<p>Concern about non compliance of 30mph limit. 03/10/23 PC to consider SID/ community speed watch/ police enforcement. 16/01/24 BC to request maintenance of beacons due to visibility concern for the zebra crossing to the south of the Priory roundabout. Request to consider illuminated posts. 23/04/24 Atkins lighting team do not promote illuminated posts. They can prevent visibility of pedestrians waiting to step out onto the crossing. The high luminance can hide the user in a relatively dark ambient background. High visibility beacons and good illumination of the crossing are safer and more robust options and standardised with regards to maintenance.</p> <p>The group are determined to pursue illuminated posts as well as new globes. ET to discuss with Sam Howell/ Dave Thomas.</p> <p>Scheme to be raised to PRIORITY 1</p>	<p>02/07/24 Some maintenance work undertaken. It is understood although the globes have been replaced, it is understood that new brighter globes will be installed.</p> <p>BC to ensure this is undertaken.</p>	1.	
7-23-26	Lea, Corner of The Street and Crabmill Lane.	<p>Request for reflective marker posts or similar to warn of bend. 16/01/24</p>	<p>02/07/24 Proposal submitted to Parish Council for consideration.</p>	1.	

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		SH to set up TEAMS meeting. Include ET/ Chris Pope. 23/04/24 TEAMS meeting undertaken. Bend warning sign and 'SLOW' marking to be considered. Apparently road centre markings maintenance is not undertaken through the Area Office. ET to raise query with Chris Clarke. Agreed to be raised to PRIORITY 1 .	The PC have requestested for this proposal to be implemented.		
	7-23-35 Malmesbury, Betty Geyser steps linking Abbey Row with Burnivale.	Request for handrail. 23/04/24 The steps are on a right of way and not highway. Stephen Leonard is preparing a cost for the handrail. TC commit 30% contribution. Agreed to be raised to PRIORITY 1 .	02/07/24 Stephen Leonard progressing implementation.	1.	
	7-24-06 B4042 Little Foxes, The Common SN15 5DX	Danger for vehicles turning right into Little Foxes nursery. 23/04/24 Consideration of signing/ road markings. Agreed to be raised to PRIORITY 1 .	02/07/24 Proposal for enhanced 'slow' markings developed and to be sent to Brinkworth PC for approval.	1.	
5.	Other Potential Schemes – not yet prioritised				
a)	7-22-15 B4042 Brinkworth – Footway Phase 2	Continuation of footway following completion of Phase 1 in May 2022. 24/01/23 Site visit to be undertaken	02/07/24 Site visit undertaken. Some coordination with the Council's drainage		

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		<p>4/04/23 Site meeting undertaken. Phase 2 to be broken into shorter sections. PC to discuss and gain support for hedge removal at the eastern end with landowners. Drainage issues to be resolved. Response from Danny Everett that ditches are not to be piped.</p> <p>27/06/23 Possible hedge cutting organised by the Area Office when conditions allow.</p> <p>16/01/24 ET/ BC to discuss verge improvements on site.</p> <p>23/04/24 BC will try flattening verges. ET/ SH to review whether a footway can be implemented.</p>	<p>team likely to be required to enable any footway improvement.</p>		
b)	<p>7-23-22 B4040 Malmesbury to Sherston</p>	<p>Request for 1. Cycle path/ lane. 2. Improvement to Fosseway By-way.</p> <p>16/01/24 Consideration on the use of scalplings to improve the surface of the Fosseway.</p> <p>23/04/24 SH to review the by-way and then request for Stephen Leonard to supply scalplings if necessary. Footpath group – ET, MS and Henry Jodrell to be kept informed.</p>	<p>02/07/24 SH has visited the by-way and it is unsuitable for upgrade to a track that would be appropriate for cyclists other than mountain bikers prepared to take responsibility for themselves. Scheme to be referred to Stephen Leonard for consideration.</p>		
c)	<p>7-23-24 Charlton, B4040 – Addition to 7-23-05</p>	<p>Request for yellow backing to 30mph signs. White Gates but not at 30mph limit.</p> <p>16/01/24 Site meeting required.</p>	<p>02/07/24 SH has visited site. Visibility is good and it is considered that rather than including gates and changing signs,</p>		

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		<p>SH/ ET/ Michael Bromley-Gardner 23/04/24 TEAMS meeting undertaken. Issues clarified.</p> <p>Period of monitoring required for recent project in Charlton. SH to check width availability at location for requested gates.</p>	<p>awareness to reduce speed will be improved with gateway approach markings. Some verge cutting in advance of the signs would also be appropriate. SH to draft proposal and cost estimate for consideration.</p>		
d)	<p>7-23-25 Crudwell, Tetbury Lane.</p>	<p>Request for upgraded passing places and works to fill potholes. 16/01/24 To be clarified. SH to send issue to ET/ BC. 23/04/24 Potholes within the highway to be addressed. BC/ ET to check if passing places are within the highway boundary.</p>	<p>02/07/24 To be undertaken as maintenance.</p> <p>Issue to be CLOSED.</p>		
e)	<p>7-23-27 Malmesbury, Baskerville – barrier.</p>	<p>Works to create width adjacent to the barrier for disabled access. 23/04/24 SH to set up TEAMS meeting. Include ET/ GG/ Phil Exton.</p>	<p>02/07/24 TEAMS meeting undertaken. SH/ ET have visited site. The gap between the fence and barrier is acceptable for a wheelchair. BC to carry out some maintenance work.</p> <p>Issue to be CLOSED.</p>		
f)	<p>7-23-29 Malmesbury, Baskerville – No waiting at any time.</p>	<p>Request to investigate No Waiting at any time at the end of Baskerville and adjacent access road off the A429. 23/04/24 SH to set up TEAMS meeting. Include ET/ GG/ Phil Exton.</p>	<p>02/07/24 TEAMS meeting undertaken. It was agreed that 'No waiting at any time' would be inappropriate. An informal sign installed by the Town Council and attached to a private fence</p>		

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			off highway, would be the best way forward. Issue to be CLOSED.		
g)	7-23-30 Hankerton - speed issues	Signs / road markings to assist with speed reduction. 16/01/24 Advice requested on signs/ roadmarkings solution. 23/04/24 TEAMS meeting undertaken. Advice is that at this location there are no signs or road markings that will be really helpful. Some improvements to place making could be appropriate. Warning signs for pedestrians/ equestrians discussed together with a SLOW marking and this is to be considered by the PC. PC to produce suggestions.	02/07/24 Parish Council request for signing amendments to be assessed.		
h)	7-23-31 Little Somerford, Field View	Request to consider footway and reduce speed limit to 30mph. 16/01/24 Consider signing, moving location of village sign. 23/04/24 Signing and road marking proposal being developed in conjunction with 7-23-32. SH to send proposal to PC for consideration.	02/07/24 Proposal developed in conjunction with 7-23-32. Solution currently under discussion with the Parish Council.		
i)	7-23-32 Little Somerford, junction of Mill Lane and The Street.	Request to improve visibility. 16/01/24 Review signing on approach to railway bridge from the south.	02/07/24 Refer to 7-23-31 above.		
j)	7-23-34 Malmesbury, Cross Hayes car park	Request for barrier opposite bus stop to ensure vehicles use correct car park exit. 23/04/24	02/07/24		

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		SH to set up TEAMS meeting. Include ET/ GG/ Phil Exton.	TEAMS meeting undertaken. It was agreed that initially the Town Council would try installing planter boxes. Planter boxes installed. Issue to be CLOSED.		
k)	7-24-01 Milbourne, C67 East to Tanners Bridge	Request for SIDS. PC to request traffic survey. 23/04/24 Traffic survey to be undertaken. Leave on Agenda.	02/07/24 Leave on agenda.		
l)	7-24-05 Brokenborough, footpath and handrail next to Brook Cottage SN16 0HY	Request for repairs/ new installations 23/04/24 SH to raise with Stephen Leonard to assess.	02/07/24 Stephen Leonard will be undertaking this work as maintenance. Issue to be CLOSED.		
m)	7-24-07 Malmesbury, Corn Gastons	Request to enable grass verges to be used as parking due to cars having to park partly off the road to allow access for school buses. 23/04/24 SH to arrange site meeting SH/ET/ GG	02/07/24 TEAMS meeting undertaken. Land required is owned by Greensquare. GG to liaise with landowner.		
n)	7-24-11 Malmesbury, bus shelter	Request for bus shelter from resident in Parklands. Location to be clarified. 23/04/24 GG/ PE to clarify issue.	02/07/24 TEAMS discussion undertaken. Bus shelter B4040 adjacent to Corn Gastons requires replacement and to a location adjacent to the footway. Also two bus stop locations on the B4040 to the NW of Parklands have received a request for shelters. Town Council to understand bus stop shelter requirement/ usage and raise an issue request to be specific.		

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o)	7-24-14 Crudwell, Eastcourt Rd adjacent to school	Parking, access and speeding issues 23/04/24 No conclusion agreed on how to address this issue. Further discussion required.	02/07/24 Crudwell PC have identified a solution for the parking issues which they will arrange. Issue to be CLOSED.		
6.	New Issues submitted since previous meeting				
	7-24-15 Ashton Keynes, footpath AKEY 11, 13 and 15A	Request for kissing gates to replace existing failing wooden footpath gates. Total 4 no.	Timber kissing gates approx. £400/gate. Prioritised assuming PC will contribute 30%. Stephen Leonard to liaise with PC.	1.	
	7-24-16 Little Somerford, The Street	Request for 30mph repeater signs	Location to be assessed because if the existing lighting forms a 'system' of streetlighting within the traffic regulations then 30mph repeater signs will not be permissible.		
	7-24-17 B4042 Lea Top	Request for installation of SID socket and removable post.	Procedure to be clarified.		
	7-24-18 Little Somerford, The Hill and The Street	Request for SID posts at 'The Hill' and 'The Street'	Procedure to be clarified.		
	7-24-19 Ashton Keynes, High Rd	Request for 30mph speed limit extension.	To be assessed for suitability.		
7.	Other items -				
	1. Reminder that all Highways Improvement Requests should be sent to LHFIGrequests@wiltshire.gov.uk otherwise they may get overlooked. The link to raise an issue is here Local Highway and Footway Improvement Groups - Wiltshire Council				

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	<p>2. Malmesbury TC substantive bid for improvement to some existing town centre lighting columns to enable CCTV installation has now been approved.</p> <p>3. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG.</p>
8.	<p>Agreement of Priority 1 schemes Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)</p>
	<p>1. 7-23-07 Easton Grey, road bridge – widening and improvement to carriageway. Cost est £25k (central fund £5k, PC £1700, LHFIG £18300).</p> <p>2. 7-22-02 Sherston – 20mph limit assessment.</p> <p>3. 7-23-01 Malmesbury, Cross Hayes car park - conversion of parking space to disabled bay.</p> <p>4. 7-23-12 Malmesbury, Sir Bernard Lovell Road – No waiting at any time.</p> <p>5. 7-23-20 Malmesbury, A429 South from Priory Rbt – Improvement to zebra crossing visibility.</p> <p>6. 7-23-26 Lea, corner of The Street/ Crabmill Lane – consideration of bend warning sign and 'slow' markings.</p> <p>7. 7-23-25 Malmesbury, Betty Geyser Steps, linking Abbey Row with Burnivale – Proposed handrail.</p> <p>8. 7-24-06 B4042 Little Foxes – consideration of warning signs and road markings.</p> <p>9. 7-24-15 Ashton Keynes footpath AKEY 11,13, 15A 4no kissing gates. Cost est £1600 and 30% PC contribution</p>
9.	<p>Date of Next Meeting:</p>
	<p>8th October 2024</p>

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Malmesbury Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £39587.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

